



School Advisory Board Meeting  
Thursday, December 10, 2009  
6:00PM ~ Room B113  
MINUTES

- I. WELCOME & PRAYER – Kathy
  - A. Approval of November 12, 2009 MINUTES – minutes revised, TB sent
  - B. Approval of January 14, 2010 AGENDA – agenda approved
  
- II. EDUCATION/ENRICHMENT
  - A. None for this month
  - B. January Topic: Pre-school, K-Readiness, Kindergarten
  
- III. DISCUSSION/DECISION
  - A. OPEN FORUM - Liz Weightman-Bragg (school parent) – school improvement plan  
Liz discussed various issues regarding her concerns as follows:
    - 1. Academic Excellence, Chain of communication for parents with concerns, frustration regarding communication from teachers upon requests or concerns
    - 2. Parents lack feedback on student performance, particularly in the areas of reading and scienceLiz requested follow-up in the following areas:
    - 1. Learner Outcomes
    - 2. Grading
    - 3. Comprehensive plan based on specific, measurable data.
    - 4. Accountability and transparency from the SAB with regards to this plan.Liz expressed appreciation for time given. The board agreed to formulate a response.
  
  - B. FACTS program changes for 2010-2011 school year:
    - i. Joe and Janel:
      - 1. Decision made to utilize FACTS program to allow for automatic fee payments (e.g., athletic fees, field trip fees, etc. Payments to lunch accounts won't be available at this time. Approved by the SAB.
  
  - C. Website presentation
    - i. Greg Wenhe will no longer coordinate changes to the website. SAB thanked Greg for his past work. Greg cited lack of adequate time to dedicate to the project.
    - ii. Diane and Patrick will investigate outsourcing options to complete the school website reconstruction.

#### D. Principal's Report

1. An anonymous donation was made to SM: 12 HP scanners
2. An additional family offered a donation of support
3. Smartboards in elementary classrooms is a priority.
4. Christmas Concert on Tues. 12/15 – DVD's and photos will be taken. Father Tom suggested the concert be put on the cable channel for community.
5. Student project (Jesse Tree) in place for Advent
6. Students are filling up bins with recyclables
7. Gala dinner raffle will have a twist this year – 3 winners will split half of proceeds with the school

#### E. Letter from (school parent) regarding school start times:

- i. Karen Sher - concern reflected the issue of SM being “plugged-in” to PLS School District current practice and changes that can impact SM.
- ii. SAB discussed a board liaison to track district school board meetings as a method of staying in touch with what's being done.

#### IV. SAB STRATEGIC PLAN

- A. SAB Strategic Plan Update – Patrick – Submit updates directly to Patrick

#### V. ACTION ITEMS REVIEW ~ Past/Future – Diane

- A. Continuing work on the Strategic Plan
- B. Web site improvements and completion
- C. Follow up with Liz Weightman
- D. Patrick will present how St. Michael's measures academic performance at next SAB meeting.

#### VI. BOARD MEMBER REPORTS

##### Athletic Committee Meeting, Dec. 1

1. Turkey Bowl Update
  - Future –continue with the Turkey Bowl. Add volleyball for the women (Carol and Gretchen will assist others are more than welcome to help)
  - Involving all alum, not just basketball players
2. Finalize Catholic Schools Week
  - Volunteers-a schedule will be made for committee members to sign up to help with announcing, concessions, half-time entertainment
  - Leslie Meyer and Karen Sher will be contacted to discuss “hanky” they are looking into purchasing.
  - Diane Glaser will be asked to contact PL American to take pictures as well as Renee Kaiser-Muelken
  - Still trying to add games
  - Waiting for response about games on Wednesday from Faith Formation
  - Discussed having a business sponsor items to decrease cost to program (Jeff's business and Joe O'Connor are possibilities)
  - Pep Fest is scheduled for Monday, January 25<sup>th</sup> at 1:30pm in the gym

3. Boys basketball
  - 7<sup>th</sup> and 8<sup>th</sup> grade uniforms ordered
  - Will be in this week (by Dec. 4<sup>th</sup>, 2009)
  - Boys and girls start tonight and this weekend
  - 56 home games as of 12/1/09...137 total more will be coming in the near future
  
4. Anything else
  - Roundtable discussion for coaches (volleyball and basketball) to share ideas about coaching....drills, techniques, etc
  - Chad will continue to talk with high school AD/coaches about staying in contact so the St. Mike's kids are getting the same opportunities/information when they go to the high school
  - Intramural volleyball will stay the same for right now (at least once a week for 6-8 weeks). Survey was sent out to see what parents were thinking. Gretchen and Chad will read through the "results" and see if changes need to be made
  - Discussed sponsorship opportunities for local businesses. Have each committee list their biggest needs and give the businesses different opportunities to donate to a cause. This would have to be a team effort (Athletic Program, School, Parish and the various committees involved in the Parish). More information to come.
  - Concerns regarding lack of gym time were brought up. Discussed if gym can be used on Wednesday evenings. Faith Formation has no other place to go at this time. Safety of added people/traffic was brought as a concern.

### Parent Connections, Dec. 3

The following items were discussed:

- A new Parent Connections mission statement was approved by the PC attendees
- Christmas catalog fundraiser: Profits were over \$6,000. Next year we may change to a catalog that includes more items other than mainly catalog sales.
- Barnes and Noble book fair: We made \$1100 in profits, which was 183% increase from year. Next year's book fair will be November 20, 2010.
- Dr. Kahn: Talks are finished for this year. We are considering changes for next year to expand the program.
- Christmas Teacher Luncheon: A holiday lunch will be served to the teachers by the Parent Connections Board on Dec. 23.
- 50<sup>th</sup> Anniversary Mass/Registration Sunday is January 24. Volunteers will be needed to assist that weekend.
- Gala Dinner is January 30. Gift card and business donations are needed. Raffle tickets are being sold for \$5 each. Books of 10 will be distributed to each child at school.

Coffee with the Principal for parents of grades Pre-K-grade 2 is at Holy Grounds on Dec. 18 from 9-10 a.m. More coffees will be scheduled in the future.

VII. Closing Prayer – Kathy

**Next meeting:** Thursday, January 14, 2010 6:00PM

***“Dedicated to spiritual growth, academic excellence, and social development,  
the mission of St. Michael Catholic School is to prepare our students***

*to live the Gospel message in an ever-changing, diverse world.”*