



St Michael Catholic School
Laptop Incident Report

Student Name: _____ Date: _____

Grade: _____

Incident:

_____ Student left laptop unattended in a public place

_____ Student left laptop in an unlocked locker overnight

_____ Student used laptop in class without teacher's permission

_____ Student mistreated his/her laptop or another student's laptop

_____ Student used laptop in a manner other than directed by the teacher

_____ Student failed to charge the laptop overnight

_____ Student accessed inappropriate website/s

_____ Other: _____

Teacher/Staff Comments:

Teacher Signature: _____

Student Signature: _____