



School Advisory Board Meeting Thursday, March 10, 2011

5:30PM - Room B111

MINUTES

Members Present:

Principal: Patrick Fox Assistant Principal: Loretta Eller

Chairperson: Diane Glaser

Members Present: Dawn Folisi, Stephanie Glenzinski, Jeff Kallberg, Janel Klugherz, Kathy Poepping, Joe O'Connor, Jean Schroeder, Karen Sher

Marketing Coord.: Leslie Meyer Recording Secretary: Katie Vander Weit

Others Present: Father Sieg, Joy Fischer, Mike Laughery, Peg Sibbet, Keri Thayer,
Susie Williams

I. WELCOME AND PRAYER

- A. Approval of January 13, 2011 Minutes - Clarification regarding the staff pension plan and new 403(b) plan for staff provided by Mike Laughery. SAB members approved the January, 2011 minutes.
- B. Approval of February 10, 2011 minutes - minutes approved.
- C. Approval of March 10, 2011 Agenda - Item IVA (Policy Review) will be moved to VI, (Executive Meeting), agenda approved.

II. EDUCATION/ENRICHMENT

- A. None this month

III. DISCUSSION/DECISION

- A. Principal's Report: Staffing Update - Mrs. Maureen Peterson, 4th grade teacher, is retiring after 27 years at St. Michael.

- B. Enrollment Update - 415 students are enrolled for next year - 89% of current enrollment. Registrations are months ahead of last year. There is a large 5th grade class moving into 6th grade, which will impact staffing and scheduling in the middle school related to sections of Spanish, Art, etc.
- C. Budget Update - February tuition collected: \$99,482.03. Total remaining tuition: \$250,056.07. Mike L. presented budget information for day school, preschool and Adventures Plus. Peg suggested adding more detailed information in a key areas on future reports, including major fundraisers, (Gala Dinner and Marathon), overhead and program costs. Mike will have the updated spreadsheet at next month's meeting.
- D. Wolf Ridge ELC trip - Fabulous week for our 8th graders. Many thanks to Mr. Erdman and Mrs. Olmanson and many parent chaperones for a great week.
- E. Kindergarten Round-Up - Over 65 adults in attendance. Two new registrations submitted. Ambassador Family volunteers welcomed new families.
- F. Wine Tasting Fundraiser - April 29 in Archangels Hall - tickets on sale!
- G. Catholic Schools Commission - Mr. Fox reported his involvement in this Archdiocesan process. There are 4 sub-committees of the Commission; Finance, Governance, Marketing, and Academic. The process continues the strategic planning process of the Archdiocese. Mr. Fox is a member of the Governance Committee, which will address issues related to the Archdiocese Catholic Schools Office and governance of schools and school advisory boards. Details will be provided later this summer.
- H. Marketing Committee Update - A Marketing Committee has been formed and includes Diane, Leslie, Angie Gorman, Hannah Woldum, Becky Schaaf, and Dawn Folisi. Two initiatives established: establish a marketing budget and step up recruitment for Kindergarten and Kindergarten Prep classes.
- I. Board Member Status Update - Now that Kathy Poepping is an employee of the parish, according to the SAB Constitution, employees are ineligible as a board members. Much discussion ensued. It was decided in this particular case "discernment supercedes employment status" and Kathy will remain a voting member for the remaining two months of her term. The language of the SAB Constitution, Article III, MEMBERSHIP, Section 3B will be reviewed and discussed for possible change.
- J. Discernment Update - Application forms are on the website. Deadline to apply is March 31st. Applicants are invited to the April meeting to learn about SAB member responsibilities. Discernment Mass is May 18th.

IV. ACTION ITEMS REVIEW /UPDATE

Mike L. will provide new budget spreadsheet with breakout items including fundraisers, overhead costs and program costs.

V. EXECUTIVE MEETING

VI. CLOSING PRAYER