



School Advisory Board Meeting
Thursday, September 8, 2011
6:00PM - Room B111

MINUTES

Members Present:

Principal: Patrick Fox

Assistant Principal: Laurie Maxwell

Chairperson: Karen Sher

Members Present: Father Tom Sieg, Blair Guyer, Diane Glaser, Stephanie Glenzinski, Christine Hockman, Michelle Imholte, Joe O'Connor, Jean Schroeder, Jim Anderson

Recording Secretary: Katie Vander Weit

Others Present:

- I. WELCOME AND PRAYER - Blair Guyer
 - A. Approval of August 11, 2011 Minutes, approved
 - B. Approval of September 8, 2011 Agenda, approved
- II. FINANCE/ENROLLMENT UPDATE
 - A. Review FACTS letter to SMCS Families - A letter will be ready prior to October 1 to inform families that incidental school fees will be automatically withdrawn from their designated account instead of having to approve the withdrawal. The letter will indicate that families will received about two weeks notice of pending automatic fee withdrawals. The policy will go live November 1st. The letter will first be approved by SAB members.
 - B. Principal's Report and Enrollment Update - 453 students registered. There have been some last minute registrations. The week started with the Meet Your Teacher Picnic and ended with the Service Marathon Kick-Off. Linda King and Heidi Preslicka are the Marathon Co-Coordinators. Peg Sibbet is in tracking donations. New carline procedure is going well. August tuition collected: \$214,414.75. Tuition collected to date: (May through August): \$665,774.39. This year's projected tuition assistance is similar to last year. Received a check from Target (\$8, 254.76). The Target Red Card is a great, no additional cost fundraiser for the school. Jim will encourage Parish Council participation in this fundraiser!
- III. LIAISON COMMITTEE REPORTS

Michelle Imholte: Athletic Committee - Golf Tournament raised about \$13,000. Some of the funds will be used to purchase officiating stands for volleyball referees. At the last Athletic Committee meeting, there was discussion about changing the Athletic Handbook. Due to the changes in the kitchen, concessions will change. Chad is working with Deb in the kitchen to investigate options.

IV. EDUCATION/SAB UPDATE

- A. Curriculum Review Update - There will be a change to this year's SAB meetings. Monthly curriculum reviews will be discontinued. Teachers will be invited on an "as-needed" basis to discuss curriculum.
- B. Discipleship schedule and information - SAB members are asked to be greeters at Masses the weekend of October 15th and 16th. Karen will send out a sign-up sheet via email. Please have your kids wear their uniforms. The other weekend SAB members are asked to be greeters will be December 24th and 25th.
- C. Non-member SAB participation - As per SAB policy, non SAB members are asked to remain silent during the meetings. Although the meetings are public, they are not the public's meetings. If someone would like to speak at a SAB meeting, they must request to be put on the agenda and the principal must deem it an appropriate item for the SAB. This is consistent with the Parish Council Rules.

V. EVALUATION OF MEETING -

- A. On task - 5
- B. On time - 5

VI. EXECUTIVE SESSION

- A. Board Member Sharing
- B. Review/Discussion of Exec. Meeting, August 24, 2011
- C. Strategic Planning/SAB 2011-2012 Goal Setting

VII. CLOSING PRAYER: Blair Guyer